MASS WORKFORCE ASSOCIATION
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Massachusetts Workforce Association
Board of Directors Meeting Minutes
Stan Usovicz, Chair
Tuesday, December 13, 2022, 11:30 a.m.

Attendees (all via Zoom):
Maddrey Goode, *MassHire Boston Career Center*
Charles Gagnon, *Volunteers of America, Massachusetts*
Karen Pelletier, *Worcester Regional Chamber of Commerce*
Robert Bower, *MA AFL-CIO/CLU*
Stan Usovicz, *Verizon/MassHire North Shore Workforce Board*
Jim Oliveira, *MassHire Greater New Bedford Workforce Board*
Vera Sostre, *Sheraton Springfield*
Rob Corley, *NeighborWorks Housing Solutions*
Erin Travassos, *Eversource*
Bobby Tugbiyele, *The Leap Network*
Mary Sarris, *MassHire North Shore Workforce Board*

Staff:
Tonja Mettlach, *MWA Executive Director*
Raija Vaisanen, *MWA Associate Director*

Guests:
Nancy Snyder, Consultant

Minutes:

Chair's Welcome and Introductions, *Stan Usovicz*

- Stan called the meeting to order.

Guest: *Nancy Snyder, Consultant*

- See attached PowerPoint for an overview of the strategic planning process.
- Maddrey noted that he has been appointed to the MassHire State Workforce Board.
- Nancy then led the board through a series of questions (which were included in the board packet) related to creating MWA's strategic plan.
- See separate notes on this conversation attached.

Treasurer's Report, *Tonja Mettlach and Jim Oliveira*

- Tonja and Jim provided a brief fiscal update to the Board.
- MWA has collected 76% of MassHire paying member dues. Tonja will follow up with the regions that haven't paid in January. MWA has received the Verizon and Eastern grants and expected to receive the SkillWorks grant this week. MWA has also submitted the first PV for our state contract.
- About halfway through the fiscal year, income and expenses are tracking at budget. All the relevant financial reports were included in the board packet for review.
- MWA will begin working with CLA in January on our annual financial review.
- Jim shared that he is pleased we have moved our money to a local bank (Eastern Bank).

Executive Session

- Tonja and Raija then left the meeting so the board could hold an executive session.